



Department of Transportation
Office of Legal Counsel
Two Capitol Hill, Room 160
Providence, RI 02903

Office 401-222-6510
Fax 401-222-4226

RIDOT Public Records Request Form

Date:

Name of Person Making Request (Optional):

Address of Person Making Request (Optional):

Telephone Number (Optional):

E-mail Address (Optional):

Requested Records: (If the description of the requested records is not sufficient to allow RIDOT to identify and locate the requested records, RIDOT may ask the requestor for clarification)

Request Made to: **Inspect** **and/or** **Obtain Copies**

Please forward your request to one of the following:

E-mail: dot.apra@dot.ri.gov

Fax: (401) 222-4226

Mail of Hand Deliver: Office of Legal Counsel

2 Capitol Hill, Room 160

Providence, RI 02903

Copies of any documents are fifteen cents (\$.15) per page, or the actual reproduction cost for paper larger than 8 1/2" by 14", plus an hourly charge of fifteen dollars (\$15.00) per hour for searching and copying, unless otherwise provided by rules & regulations promulgated by RIDOT. The cost of retrieval of records from storage may also be charged.

Note: If the Department determines that the requested records are exempt from disclosure in accordance with the Access to Public Records Act, the Department reserves its right to claim such exemption.