



**STATE OF RHODE ISLAND  
DEPARTMENT OF TRANSPORTATION  
HIGHWAY & BRIDGE MAINTENANCE  
LINCOLN AVENUE, WARWICK, RHODE ISLAND 02888  
Telephone: 401-734-4825 Fax: 401-736-0191**

**APPLICATION FOR UTILITY PERMIT**

APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_

UTILITY COMPANY SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

The applicant requests permission to \_\_\_\_\_

Location: \_\_\_\_\_ City/Town: \_\_\_\_\_

For the Purpose of \_\_\_\_\_

NOTE I: The applicant agrees to comply with all conditions stated on this permit application, and furthermore to pay any and all cost associated with the issuance of said permit, if granted. All work performed under the permit shall be in accordance with the latest edition of the [Rhode Island Department of Transportation Standard Specifications for Road and Bridge Construction](#) and the [Rhode Island Standards](#).

NOTE II: Accompanying this application shall be three **(3) sets of plans** and a **Transportation Management Plan (TMP)**. Each plan set shall show all work contemplated under this application. The proposed work plan shall show specific locations and dimensions so they can be easily located and investigated. The traffic control plan included in the TMP shall be in accordance with the most recent edition of the [Manual on Uniform Traffic Control Devices](#).

NOTE III: Upon affixing signature to this application, the applicant agrees, as a condition governing the issuance of a permit, that the Department of Transportation, the Director, his agents and employees be held harmless from any and all claims and actions what so ever arising from the exercising of said permit.

NOTE IV: This application shall be countersigned by the owner (Utility Company or the city/town who owns the line) to confirm the following:

1. The utility company is aware of and authorizes the contractor to work on their utility.
2. It insures the Department that the utility company will own that utility connection upon completion. That is, if the connection fails at some time in the future, the utility company will be responsible for the work to repair their facility.
3. Notwithstanding anything contained to the contrary in this Agreement, the utility company is not responsible for any work done by the contractor in connection with this service, in addition, the utility company is not responsible for the repair, replacement or maintenance of the road excavation.

***See Page 2 for required Contact Information.***



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**CONTACT INFORMATION**

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APPLICANT: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

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UTILITY OWNER: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

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**CONTRACTOR**

**PERFORMING WORK:** \_\_\_\_\_

Contact Person: \_\_\_\_\_

*(If other than the Applicant)*

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

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**Emergency Contact Information**

**THE PARTY PERFORMING THE WORK MUST SUPPLY THE DEPARTMENT WITH  
THREE (3) EMERGENCY CONTACTS.**

**CONTACT PERSON:** \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_

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**CONTACT PERSON:** \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_

***See Page 3 for require permit conditions***

### **Maintenance Conditions**

The grantee shall maintain the surface of the roadway over said substructures and other areas where work has been performed as long as the Department deems necessary, but at no time shall this period of time be less than two years from the completion of work. In cases where trenching will be required, the grantee will saw-cut the pavement in neat straight parallel lines with an abrasive wheel power saw unless otherwise specified. Under no circumstances shall the pavement cut be made using a hammer or drop weight. Where service pipes are to be laid transversely in the highway, they shall be laid without disturbing the hardened surface of the roadway, by driving the pipes under the highway, or service pipes shall be carried under and across the road in a larger pipe, unless otherwise ordered by the Department. All jacking operations shall be done by methods approved by the Department. At no time will tunneling be allowed.

### **Conditions Relating to Overhead Structures, Including Poles, Towers, Wire, etc.**

On all freeways, any overhead structures relocated and/or installed shall be placed in conformance with AASHTO's publication, "A policy on the Accommodation of Utilities on Freeway Rights-of-Way", issued February 15, 1969, or amendments thereto.

On state highways other than freeways, overhead structures shall be relocated and/or installed in conformance with P.P.M. 30-4 or amendments thereto of the Federal Highway Administration, unless as otherwise ordered by the Department.

All aspects of said installation and/or relocation shall be in conformance with the standards set forth in the "National Electrical Code" and the "National Electrical Safety Code".

In connection with the installation and/or relocation of the facilities covered by this permit, no trees shall be cut or trimmed except as provided herein.

### **General Conditions**

The word "Department" as used herein shall imply the Department of Transportation, State of Rhode Island. The word "Engineer" as used herein shall mean the Department Engineer or the authorized agent of the Department. The word "Grantee" as used herein shall mean the person or persons, corporation or municipality to whom this permit is granted or their legal representatives. During the progress of work, all structures under and above ground shall be properly protected from damage or injury. It shall be the duty of the grantee to make certain that the security of the traveling public is safeguarded and its rights are not unreasonably curtailed. No detours may be engaged on any project without obtaining special permission from the Department and local authorities. The work area shall be protected at all times to avoid the possibility of accident. Said work area shall be marked with "Construction Approach Warning Signs", flares, lanterns, lights, flasher beacons or other warning devices as prescribed by the Department or the Engineer. Uniformed police officers shall be planned and carried out so that the drainage system of the highway is effective at all times.

### **Conditions Relating to Maintenance of Traffic**

The permittee shall maintain any road affected by its work open to traffic and keep such road in a condition that shall safely and adequately accommodate such traffic. The permittee shall furnish, erect and maintain all traffic control including barricades, warning signs, delineators, flaggers, and traffic- persons in accordance with the "Manual on Uniform Traffic Control Devices for Streets and Highways". The permittee shall submit for approval a traffic control plan for all utility work which would have an effect on the roadway. If it is determined that the contractor is not in conformance with the MUTCD, the Department or his designee will order a suspension of work until the work area is brought into conformance with MUTCD. All traffic control protection will be maintained until the proposed work has been completed.