The Rhode Island Department of Transportation has established this permit to streamline the approval process for parades, road races, cycling tours or other organized events on State Roads and Bridges. Please fill out this application completely and mail to: State Traffic Engineer, Rhode Island Department of Transportation, Two Capitol Hill, Providence, RI 02903 or email to: carolyn.caouette@dot.ri.gov.

Please feel free to provide any supporting documentation you feel would be important in describing your event. ADDITIONALLY, IT IS THE PERMITTEE’S RESPONSIBILITY TO OBTAIN APPROVAL FROM EACH CITY OR TOWN THE EVENT WILL TAKE PLACE IN.

**EVENT DETAILS:**

<table>
<thead>
<tr>
<th>Name of Event (Parade/Road Race)</th>
<th>Event Date(s) and Time Period(s)</th>
</tr>
</thead>
<tbody>
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<table>
<thead>
<tr>
<th>Event Route (List all affected roads. Please attach event map if available showing route.)</th>
</tr>
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<tbody>
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<table>
<thead>
<tr>
<th>Cities and Towns where the event will take place.</th>
</tr>
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<tbody>
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</table>

**EVENT SPONSOR INFORMATION:**

<table>
<thead>
<tr>
<th>Name of Sponsor (Permittee)</th>
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<tbody>
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</table>

<table>
<thead>
<tr>
<th>Street Address</th>
<th>City/Town</th>
<th>State</th>
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<table>
<thead>
<tr>
<th>Contact Number</th>
<th>E-Mail</th>
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<tbody>
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</table>

<table>
<thead>
<tr>
<th>Sponsor’s Authorized Representative</th>
<th>Title/Position</th>
</tr>
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<tbody>
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</tbody>
</table>

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<th>State</th>
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</thead>
<tbody>
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</tbody>
</table>
RHODE ISLAND DEPARTMENT OF TRANSPORTATION PARADE/EVENT PERMIT

I ________________________________, on behalf of _________________________________ agree to
(Sponsor’s Representative)                                                                      (Event Sponsor)
indemnify, defend and hold harmless the State of Rhode Island, its officers, representatives, agents, servants,
employees and successors from any liability, damages, claims and or losses arising from the Event activities of
(Event Sponsor)
which in any manner result from or arise out of this agreement. _________________________________ shall
(Event Sponsor)
reimburse the State of Rhode Island for any and all damages to the real or personal property of the State of
Rhode Island caused by the acts of _________________________________, its agents, or employees. The State of
(Event Sponsor)
Rhode Island shall give reasonable notice of any such claim. The duties under this provision shall remain fully in
effect and binding, even where _________________________________ is alleged of, or is found to merely
(Event Sponsor)
contribute in part to the acts giving rise to the claims and/or where the State of Rhode Island is alleged or is
found to have contributed to the acts giving rise to the claims.

______________________________ further agrees to furnish, install and remove necessary traffic control
(Event Sponsor)
signs in accordance with state and federal specifications, and to coordinate with local traffic police officers to
direct motorists in accordance with any proposed detours.

______________________________ further covenants and agrees that:
(Event Sponsor)

1) No person shall, on the grounds of race, color, sex, national origin, age or disability, be excluded from
participation in, denied the benefits, or be otherwise subjected to discrimination in the course of the Event;
and
2) _________________________________, shall use the state highways of the Event route in compliance with all
(Event Sponsor)
other requirements imposed by or pursuant to 49 C.F.R. Part 21, Non-discrimination in Federally-Assisted
Programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964, as
amended.
In the event of breach of this non-discrimination covenant, the State of Rhode Island shall have the right to
terminate the permit.

Authorized Representative’s Signature                                                                                                             Date

______________________________

APPROVAL FROM THE RI TURNPIKE AND BRIDGE AUTHORITY (IF APPLICABLE)
(For Use of Jamestown Verrazzano Bridge, Route 138 in Jamestown, Newport Pell Bridge, Mount Hope
Bridge and Sakonnet Bridge).

Signature: _________________________________                                                                 Date: _________________________________
RI Turnpike and Bridge Authority

Form continues on next page
MUNICIPAL APPROVALS:

Pursuant to Section 31-12-12(a) of the Rhode Island General Laws of 1956, as amended, local authorities are empowered to regulate processions and/or assemblages on streets and highways within their jurisdictional limits, as well as to enforce applicable traffic regulations within the reasonable exercise of police power.

Municipality: _____________________________      Municipal Official (Title): _______________________
Signature: ___________________________________________________      Date: ______ ____________

Municipality: _____________________________      Municipal Official (Title): _______________________
Signature: ___________________________________________________      Date: ______ ____________

Municipality: _____________________________      Municipal Official (Title): _______________________
Signature: ___________________________________________________      Date: ______ ____________

Municipality: _____________________________      Municipal Official (Title): _______________________
Signature: ___________________________________________________      Date: ______ ____________

Municipality: _____________________________      Municipal Official (Title): _______________________
Signature: ___________________________________________________      Date: ______ ____________

Municipality: _____________________________      Municipal Official (Title): _______________________
Signature: ___________________________________________________      Date: ______ ____________

Attach additional copies of the Municipal Approvals section as needed.

Do not fill out this section – for official use only

RIDOT APPROVAL/DENIAL TO USE STATE HIGHWAY(S):

The State of Rhode Island approves/denies the application. Reason for denial (if applicable):

____________________________________________________________

____________________________________________________________

____________________________________________________________

____________________________________________________________

RIDOT State Traffic Engineer                                                                                               Date

Please contact RIDOT at 401-222-2694 with any questions. Your application may be denied or you may be asked to change the Event route if the State highways on the Event route are scheduled to be under construction on the Event date(s).