



# RHODE ISLAND DEPARTMENT OF TRANSPORTATION PARADE / EVENT PERMIT

The Rhode Island Department of Transportation has established this permit to streamline the approval process for parades, road races, cycling tours or other organized events on **State Roads and Bridges**. Please fill out this application completely and mail to: **State Traffic Engineer, Rhode Island Department of Transportation, Two Capitol Hill, Providence, RI 02903** or email to: [carolyn.caouette@dot.ri.gov](mailto:carolyn.caouette@dot.ri.gov).

Please feel free to provide any supporting documentation you feel would be important in describing your event. **ADDITIONALLY, IT IS THE PERMITTEE'S RESPONSIBILITY TO OBTAIN APPROVAL FROM EACH CITY OR TOWN THE EVENT WILL TAKE PLACE IN.**

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## EVENT DETAILS:

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Name of Event (Parade /Road Race)

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Event Date(s) and Time Period(s)

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Event Route (List all affected roads. Please attach event map if available showing route.)

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Cities and Towns where the event will take place.

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## EVENT SPONSOR INFORMATION:

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Name of Sponsor (Permittee)

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Street Address

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City/Town

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State

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Contact Number

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E-Mail

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Sponsor's Authorized Representative

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Title/Position

---

Street Address

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City/Town

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State

*Form continues on next page*

**RHODE ISLAND DEPARTMENT OF TRANSPORTATION PARADE/EVENT PERMIT**

I \_\_\_\_\_, on behalf of \_\_\_\_\_ agree to  
(Sponsor's Representative) (Event Sponsor)

indemnify, defend and hold harmless the State of Rhode Island, its officers, representatives, agents, servants, employees and successors from any liability, damages, claims and or losses arising from the Event activities of \_\_\_\_\_, its agents or employees, including all costs, expenses and attorney fees

(Event Sponsor)  
which in any manner result from or arise out of this agreement. \_\_\_\_\_ shall  
(Event Sponsor)

reimburse the State of Rhode Island for any and all damages to the real or personal property of the State of Rhode Island caused by the acts of \_\_\_\_\_, its agents, or employees. The State of  
(Event Sponsor)

Rhode Island shall give reasonable notice of any such claim. The duties under this provision shall remain fully in effect and binding, even where \_\_\_\_\_ is alleged of, or is found to merely  
(Event Sponsor)

contribute in part to the acts giving rise to the claims and/or where the State of Rhode Island is alleged or is found to have contributed to the acts giving rise to the claims.

\_\_\_\_\_ further agrees to furnish, install and remove necessary traffic control  
(Event Sponsor)

signs in accordance with state and federal specifications, and to coordinate with local traffic police officers to direct motorists in accordance with any proposed detours.

\_\_\_\_\_ further covenants and agrees that:  
(Event Sponsor)

1) No person shall, on the grounds of race, color, sex, national origin, age or disability, be excluded from participation in, denied the benefits, of or be otherwise subjected to discrimination in the course of the Event; and

2) \_\_\_\_\_, shall use the state highways of the Event route in compliance with all  
(Event Sponsor)  
other requirements imposed by or pursuant to 49 C.F.R. Part 21, Non-discrimination in Federally-Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964, as amended.

In the event of breach of this non-discrimination covenant, the State of Rhode Island shall have the right to terminate the permit.

\_\_\_\_\_  
Authorized Representative's Signature

\_\_\_\_\_  
Date

**APPROVAL FROM THE RI TURNPIKE AND BRIDGE AUTHORITY (IF APPLICABLE)**  
**(For Use of Jamestown Verrazzano Bridge, Route 138 in Jamestown, Newport Pell Bridge, Mount Hope Bridge and Sakonnet Bridge).**

Signature: \_\_\_\_\_  
RI Turnpike and Bridge Authority

Date: \_\_\_\_\_

**MUNICIPAL APPROVALS:**

Pursuant to Section 31-12-12(a) of the Rhode Island General Laws of 1956, as amended, local authorities are empowered to regulate processions and/or assemblages on streets and highways within their jurisdictional limits, as well as to enforce applicable traffic regulations within the reasonable exercise of police power.

Municipality: \_\_\_\_\_ Municipal Official (Title): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Municipality: \_\_\_\_\_ Municipal Official (Title): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Municipality: \_\_\_\_\_ Municipal Official (Title): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Municipality: \_\_\_\_\_ Municipal Official (Title): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Municipality: \_\_\_\_\_ Municipal Official (Title): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**Attach additional copies of the Municipal Approvals section as needed.**

*Do not fill out this section – for official use only*

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**RIDOT APPROVAL/DENIAL TO USE STATE HIGHWAY(S):**

The State of Rhode Island approves/denies the application. Reason for denial (if applicable):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
RIDOT State Traffic Engineer

\_\_\_\_\_  
Date

Please contact RIDOT at 401-222-2694 with any questions. Your application may be denied or you may be asked to change the Event route if the State highways on the Event route are scheduled to be under construction on the Event date(s).