

# RIDEM OWR Portal FWW Application Submission

(with examples filled in)

Other info may be required based on selected answers.

Email [heather.hamilton@dot.ri.gov](mailto:heather.hamilton@dot.ri.gov) for assistance.

**PLUM COLORED TEXT USED IN THIS DOCUMENT FOR TIPS**

## Person Submitting

*If the property subject to this application consists of a lot owned in part by multiple individuals or consists of multiple lots that are owned by different individuals or companies/agencies/organizations, fill this out to reflect the nature of the principal owner/applicant. The form will allow the entry of information for each other co-owner/applicant.*

\*Choose the best option

- I own the site as an individual.
- The site is owned by a company, corporation, association, non-profit agency, partnership, estate, municipality, governmental agency or other similar entity, and I am an authorized officer or official of the owner.
- I am an individual who has been granted power-of-attorney to sign/attest to the application on behalf of the site owner (a valid, notarized copy of the Power of Attorney Document will need to be uploaded at the "Upload Documents" step)
- I am a professional consultant authorized to prepare the application on the owner's behalf, with the owner(s) separately attesting to the application on-line.

**Please ensure that the owner is registered in the system before submitting this application. Otherwise, routing for the owner's signature will not work.**

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## Application Type

\*Choose the right option

- Request to Determine the Presence of Jurisdictional Area
- Request to Verify Wetland Edges
- New Freshwater Wetlands Permit
- Application for Significant Alteration
- Permit Modification

**New Freshwater Wetlands Permit** – This is the most common application type and is used for almost all projects which will involve alterations within jurisdictional areas and buffer zones. Depending on the specifics of the project proposed, it may require Variances and/or engineering review associated with Stormwater Rules, which will require additional documents to be uploaded.

with Variance

Here's the link to Joint OWTS/Wetlands PD form : [OWTS/Wetlands PD form](#) **NEVER NEEDED FOR RIDOT**

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## Existing Application

\*Do you have the reference number for any previous or current applications or permits on record?

- Yes
- No

\*Would you like to provide information for this site to determine if RIDEM has an existing record for this site?

- Yes
- No

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## Site Information

### Site Address

\*Please provide all of the following information related to the proposed project site.

* Street Address	* Town/City	* State	* Zip Code
<input type="text" value="Privilege St"/>	<input type="text" value="Woonsocket"/>	<input type="text" value="Rhode Island"/>	<input type="text" value="02895"/>

\* Nearest Intersecting Street

\* Distance (in feet) to property from nearest street intersection:

\* Direction to property from nearest street intersection:

Closest Utility Pole Number

Is the project site a linear project along a right-of-way?

Please make sure to enter the full 6-digits after the decimal point to ensure that you are linking your project to the correct site. DO NOT input zeros for the final digits of the latitude or longitude unless those are the actual values for the location of your project.

* Latitude (Starts with 41 or 42, followed by 6 decimal numbers)	* Longitude (Starts with -71, followed by 6 decimal numbers)
<input type="text" value="42.014533"/>	<input type="text" value="-71.507989"/>

### Owner Details

Applicants to DEM must be an owner of the property or easement subject to the application. If the owner is an organization instead of an individual person, use the "First Name/Last Name" field here for the officer or other authorized representative signing on behalf of the organization.

Organization Name	Title	Organization Type
<input type="text" value="RIDOT"/>	<input type="text" value="Administrator"/>	<input type="text" value="State Government"/>

* Street	* Town / City	* State	* Zip Code
<input type="text" value="c/o Alisa Richardson 360 Lincoln Ave"/>	<input type="text" value="Warwick"/>	<input type="text" value="Rhode Island"/>	<input type="text" value="02888"/>

\* Name (First Name and Last Name)

 **USE RIDOT AS THE FIRST AND LAST NAME SO THAT RIDOT IS THE CONSISTENT IDENTIFIER IN THE PORTAL.**

* Email	* Telephone
<input type="text" value="DOT.NRU@dot.ri.gov"/>	<input type="text" value="(401) 479-1327"/>

**DO NOT USE ALISA.RICHARDSON@DOT.RI.GOV FOR EMAIL**  
Emergency Contact/Alternate Telephone

\* Has there been previous enforcement actions for this property?

- Yes
- No

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## Add Plat/Lot

Use the "Add New" Button to add required information for each lot and parcel that is subject to this application.

**IF THIS IS A LINEAR PROJECT or WITHIN ROW LEAVE THIS SECTION BLANK** [Add New](#)

Town/City	Plat Number	Lot Number	Block Number	Action
Woonsocket	Map 20	26, 27, 96		▼

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## Owner/Professional Information

Use the "Add New" Button to add contact information for any additional representative (if applicable) of the primary owner, and/or the professional/consultant who can serve as a primary contact for questions on the application.

**THIS SECTION WILL AUTOMATICALLY POPULATE- YOU AS THE PROFESSIONAL AND RIDOT AS THE OWNER.  
(SINCE THE RIDOT ACCOUNT IS USED TO CREATE THIS, IT SHOWS RIDOT AS THE PROFESSIONAL HERE TOO.)**

Site Relation	Name	Email Address	Phone Number	Action
Professional	Ridot Environmental	dot.nru@dot.ri.gov	(401) 222-2450	▼
Owner	RIDOT	dot.nru@dot.ri.gov	(401) 479-1327	▼

Check this box if there are any additional owners of any parcel subject to this application who will need to be designated as co-applicants, or if there are any additional professionals/consultants who assisted in preparation of this application.

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### Project Information

\* Project Name

Enter Name Here **“RIDOT PTSID xxxxx -insert official RIDOT PMP name”** If there is a specific bridge, add that as well.

\* Project Type

Bridge Replacement ▼

\* Project Size

0.4

\* Unit

Acre ▼

\* Within which river buffer zone region is the site located?

Urban Region  Region 1  Region 2

\* Is the project located within a Drinking Water Supply Reservoir Watershed (DWSRW)?

Yes  No

\* Is the project located within a Natural Heritage Area?

Yes  No

\* Have rare wetland types or rare species been documented?

Yes  No

**Does the project propose any of the following? Clicking any of the three radio buttons should merely prompt additional stormwater-related questions or identify the application as one needing an engineering review. *There is no longer any need for a separate Application for Stormwater Construction Permit when submitted through the FWW Program.***

\* New or increased impervious cover for property other than a single-family home?

Yes  No

\* Disturbance of more than 10,000 sq. ft. of existing impervious cover?

Yes  No

\* Proposes any fill of floodplain, any work within floodway, or involves any hydraulic alterations to watercourse via bridge, culvert or diversion?

Yes  No

\* Does this project require a variance from the Freshwater Wetlands Standards?

Yes  No

\* Has a variance been sought from local zoning setbacks to avoid or reduce the degree of variance required from the Freshwater Wetlands Standards?

Yes  No

**Per Section 3.7.3(D) of the Wetlands Rules you must first exhaust your remedies before the local municipality prior to submitting an application to the Department. **IGNORE THIS RED TEXT ABOUT 3.7.3 IF IT POPS UP WHEN YOU CHECK NO****

\* For which standard(s) do you request a variance? (check all that apply)

- General Freshwater Wetlands Protection Standard
- Freshwater Wetlands Buffer Standard
- Setback Standards
- Rare or Endangered Species Standard
- Flood Protection Standard
- Surface Water & Groundwater Diversion Standard

\* Is the applicant a Public or Governmental Body?

Yes  No

Have you participated in a pre-application meeting with RIDEM on this project?

Yes  No **ONLY CHECK YES IF A PRE-APP WAS REQUESTED & SCHEDULED THROUGH THE PORTAL**

Is municipal master plan approval required for this property? If yes, submit a copy of the approval.

Yes  No

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## Additional Questions

**THE BELOW INFO IS TRIGGERED BY “YES” TO STORMWATER QUESTIONS**

\* Does the proposed project involve any impact within freshwater wetlands of one (1) acre in area or greater?

Yes  No

\* Have you received any response from the US Army Corps of Engineers that the project is not eligible for authorization under their Rhode Island General Permit and needs to be reviewed as an Individual Permit?

Yes  No

\* Does your project include a proposed groundwater well with a capacity to withdraw 10,000 gallons-per-day or more?

Yes  No

\* Does your project involve the generation of hydropower?

Yes  No

\* Does your project involve construction of a new fuel pipeline regulated by the Federal Energy Regulatory Commission (FERC)? (e.g. natural gas, gasoline, oil...)

Yes  No

Contact information – Horbert, Chuck (DEM) [chuck.horbert@dem.ri.gov](mailto:chuck.horbert@dem.ri.gov) or Personeus, Neal (DEM) [neal.personeus@dem.ri.gov](mailto:neal.personeus@dem.ri.gov)

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## Additional Site Details

\* Project Name

PTSID 2601M RIDOT Corridor - Hope

\* Water Body Class

B

\* Water Body Name

Pawtuxet River & Tribs

\* Area of Subject Property (acres)

25

\* Area of Site to be Disturbed (acres)

1.28

RIDOT PSID #

2601M

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## Stormwater Construction Activity

\* Please indicate whether any proposed stormwater system will infiltrate to the groundwater by checking one of the following:

- The project does not propose any infiltration system listed in Section 8.21 of the Stormwater Rules (i.e., no infiltration proposed due to site constraints such as high water table, poor soils, contaminated subsoils, LUHPPL, etc.)
- The project proposes an infiltration system listed in Section 8.21 of the Stormwater Rules (i.e. infiltration trench, infiltration galley, UIC chamber or drywell)

\* Please indicate the following with respect to any proposed stormwater treatment system (check all that apply):

- The stormwater management practice accepts runoff from drainage system(s) at a point that is below ground surface and discharges into soils below ground surface.
- The stormwater management practice accepts runoff from an above-ground discharge point and subsequently exfiltrates stormwater into the subsurface soils via a surface practice (i.e. basin, stone trench, sand filter, etc.)

### Refer to Groundwater Discharge Rules

\* The project proposes discharge of stormwater to waters of the State [including a Separate Storm Sewer System (MS4)], AND

- Disturbs less than 1 acre of property.
- Disturbs less than 1 acre of property but is part of a larger common plan resulting in more than 1 acre of disturbance.
- Disturbs more than 1 acre but less than 5 acres of property.
- Disturbs more than 5 acres of property.

### Refer to RI Pollutant Discharge Elimination System General Permit
























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Upload Documents

**\*\*RIDEM NOW REQUIRES EACH SECTION BELOW TO BE SEPARATED FROM THE NARRATIVE.\*\***

Document Name	Document Description	Uploaded Files (Multiple file upload)
* Documentation of Impact Avoidance/Minimization	Documentation of Impact Avoidance/Minimization steps taken to satisfy Section 3.7.3(A)(2).	 1. 2607D Bridge 963 Replacement FWW Documentation & Eval  
* Documentation provided of	Documentation provided of: o What conditions exist on site preventing standards from being met, and o The public benefit and necessary public purpose served by the proposed project.	 1. 2607D Bridge 963 Replacement FWW Documentation & Eval  
* Project Narrative	A written description of the project including the purpose, size, and location of the project, as well as how potential wetland impacts have been avoided to the maximum extent possible. *If a proposed project does not meet all of the standards specified in § 3.7.1, an applicant must provide a narrative description documenting how the proposed project will satisfy the [variance criteria] (hyperlink: <a href="https://rules.sos.ri.gov/regulations/part/250-150-15-3">https://rules.sos.ri.gov/regulations/part/250-150-15-3</a> ) specified in § 3.7.3*	 1. 2607D Bridge 963 Replacement FWW Documentation & Eval  
* Site Plans	Plans drawn to a scale no smaller than one inch (1") equals one-hundred feet (100') (1" = 100'), with title block, original date of the plan, inset locus map, legend describing all markings or symbols, magnetic north arrow, entire property boundaries depicted, sufficient fixed referenced points, and accurate scale. For more information, see [Wetland Rule 3.8.4 & 3.8.5]( <a href="https://rules.sos.ri.gov/regulations/part/250-150-15-3">https://rules.sos.ri.gov/regulations/part/250-150-15-3</a> ) *Stamped and Signed by Rhode Island Professional Engineer (if engineering review required)*	 3. 2607D Woonsocket Corridor - Vol 2. Bridge No. 963 - Permit Set_2025.03  
Local Master Plan Approval	Local Master Plan approval; or (2)Local conditional approval of a combined Master and Preliminary Plan; or (3)A letter from an authorized municipal official (the Administrative Officer) certifying compliance with local low impact development site planning and design requirements as contained within the local zoning ordinance, land development and subdivision Regulations or other pertinent Regulations.	
Site Work Affidavit	Site work affidavit required for upload.	
Supporting Documents	Any additional information that will help facilitate biological and/or stormwater engineering review (e.g., site photos, GPS shape files, redevelopment impervious coverage map, documentation involving known/potential site contamination, concentrated hydraulic loading feasibility map, etc.).	 <ul style="list-style-type: none"> <li>1a3. O&amp;M Plan - 2025-03  </li> <li>1a2. 2607D Bridge No. 963 Small Site SWPPP  </li> <li>1b. Bridge No. 963 Replacement - Hydraulic Report  </li> <li>1a1. Stormwater Management Plan - 2025_03  </li> </ul>

**UPLOAD ANY REQUIRED DOCS THAT DON'T FIT INTO THE ABOVE CATEGORIES HERE**

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**FOR A SIGNIFICANT ALTERATION APPLICATION, IT WILL REQUIRE YOU TO UPLOAD A DEED. UPLOAD A PDF WITH "DEED SUBMISSION NOT APPLICABLE TO RIDOT" AS TEXT AND NAME.**

## Application Preparer's Attestation



I hereby certify that I am, or represent, an owner of property or an easement subject to this application and have requested and authorized the investigation, compilation, and submission of all of the information, in whatever form, contained in this Application; that I have personally examined and am familiar with the information submitted herein; and that such information is true, accurate, and complete to the best of my knowledge.

I hereby authorize RIDEM personnel access to the property ("site") for purposes of observing conditions pertinent to this application and assessing compliance with any permit or determination resulting from this Application; including any sampling, monitoring, or surveying that may be deemed appropriate, consistent with the [RIDEM Administrative Inspection Guidelines](#).

### Signature

**WHEN YOU GET TO THIS PAGE & SIGN AS PREPARER, IT WILL SEND IT TO THE OWNER FOR SIGNATURE. PLEASE ALSO SEND AN EMAIL TO [DOT.NRU@DOT.RI.GOV](mailto:DOT.NRU@DOT.RI.GOV) NOTIFYING THAT THE APPLICATION IS READY FOR SIGNATURE IN CASE THE PORTAL DOES NOT NOTIFY**

Application Preparer's Name

Date



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**ADDITIONAL INFO:**

- Consultant creates an application within the RIDEM OWR Portal under their portal account. Once at the signature page, consultant will have portal send to RIDOT'S portal account (RIDOT, [dot.nru@dot.ri.gov](mailto:dot.nru@dot.ri.gov)) and Alisa Richardson will sign *after staff reviews and determines it is ready for submission*.
- Once signed, RIDOT waives the fee and submits the application.
- RIDOT will notify the project team that it is submitted. Any professional listed on the application will receive updates throughout the process from the portal.

**ADDITIONAL RAI INFO:**

- For "in-flight" applications (those that were submitted prior to portal launch), the applicant/consultant should receive an email notification from the reviewer and RIDOT must tag the application.
- The RIDEM reviewer/portal may provide the RAI in an email or RIDOT must log in to see the request and will forward to the consultant/PM.
- When responding to a RAI (Request for Additional Information aka Technical Deficiency) consultants should name each pdf document the same way RIDEM requested it (see below screen shot for example) with the date. Currently, RIDEM has no standard naming convention, so we must check prior to each response to see how to name the document to make sure each ends up in the correct location.
- The RIDOT NRU portal account must upload the response to the RAI because the application will be "owned" by RIDOT.

**Review Checklist**

Document Name	Status†	Status Date†	Document Description
Appendix A ⓘ	Pending	5/22/2025	Appendix A
Stormwater Management Report ⓘ	Pending	5/22/2025	Stormwater Management Report
Site Plans ⓘ	Pending	5/22/2025	Site Plans
STW Treatment Plans ⓘ	Pending	5/22/2025	STW Treatment Plans
Pollution Prevention Plan ⓘ	Pending	5/22/2025	Pollution Prevention Plan
Drainage Improvements ⓘ	Pending	5/22/2025	Drainage Improvements
Written Response to Comments from Applicant ⓘ	Pending	5/22/2025	Written Response to Comments from Applicant