



# PARADE / EVENT PERMIT

NO.

(Agency Use Only)

**Rhode Island Department of Transportation**  
**State Traffic Engineer**  
2 Capitol Hill, Providence, RI 02903  
401-563-4296

The Rhode Island Department of Transportation has established this application/permit for parades, road races, cycling tours or other organized events that occur on State Roads and/or Bridges.

Please fill out this application completely and email to: [sherry.paliotta@dot.ri.gov](mailto:sherry.paliotta@dot.ri.gov) or mail this form to the above address. Also, include any additional information such as maps or event routes.

**\*It is the Applicant's/Permittee's responsibility to obtain all approvals from each City or Town in which the event will take place, as well as RITBA approval if applicable, before submitting this application. Approvals are on pages 2 and 3.**

## EVENT DETAILS

Event / Parade Name:

Date(s) Occurring:

Event Route – Please list all affected roads, and attach and maps or routes for your event:

Cities and Towns in which the event will take place:

## EVENT SPONSOR

Name of Sponsor (Permittee):

Complete Mailing Address:

Contact Phone Number:

Email Address:

Sponsor's Authorized Representative:

Title / Position:

Complete Mailing Address:

Email Address:

I \_\_\_\_\_, on behalf of \_\_\_\_\_ agree to indemnify, defend and hold  
*(Sponsor's Representative)* *(Event Sponsor)*  
harmless the State of Rhode Island, its officers, representatives, agents, servants, employees and successors from any liability, damages, claims and or losses arising from the Event activities of \_\_\_\_\_ its  
*(Event Sponsor)*  
agents or employees, including all costs, expenses and attorney fees which may result from or arise out of this agreement. \_\_\_\_\_ shall reimburse the State of Rhode Island for any damages to real or  
*(Event Sponsor)*  
personal property of the State of Rhode Island caused by the acts of \_\_\_\_\_, its agents, or  
*(Event Sponsor)*  
employees.

The State of Rhode Island shall give reasonable notice of any such claim. The duties under this provision shall remain fully in effect and binding, even where \_\_\_\_\_ is alleged of, or is found to merely contribute  
*(Event Sponsor)*  
in part to the acts giving rise to the claims and/or where the State of Rhode Island is alleged or is found to have contributed to the acts giving rise to the claims.

\_\_\_\_\_ further agrees to furnish, install and remove necessary traffic control signs in  
*(Event Sponsor)*  
accordance with state and federal specifications, and to coordinate with local traffic police officers to direct motorists in accordance with any proposed detours.

\_\_\_\_\_ further covenants and agrees that:  
*(Event Sponsor)*

- 1) No person shall, on the grounds of race, color, sex, national origin, age or disability, be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination during this Event; and
- 2) \_\_\_\_\_ shall use the State Highways of the Event route in compliance with all other  
*(Event Sponsor)*  
requirements imposed by or pursuant to 49 C.F.R. Part 21, Non-discrimination in Federally-assisted programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964, as amended.

In the event of breach of this non-discrimination covenant, the State of Rhode Island shall have the right to terminate this permit.

\_\_\_\_\_  
(Sponsor Representative's Signature)

\_\_\_\_\_  
(Date)

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**RI TURNPIKE AND BRIDGE AUTHORITY (RITBA) APPROVAL (IF APPLICABLE)**

(For Use of Jamestown Verrazzano Bridge, RI Route 138 in Jamestown, Newport Pell Bridge, Mount Hope Bridge, and Sakonnet Bridge)

\_\_\_\_\_  
(RITBA Official's Signature)

\_\_\_\_\_  
(Date)

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## MUNICIPAL APPROVALS

It is the applicant's/permittee's responsibility to obtain all approvals from each city or town the event will take place before submitting this application. Attach additional copies of the Municipal Approvals section as needed.

Pursuant to Section 31-12-12(a) of the Rhode Island General Laws of 1956, as amended, local authorities are empowered to regulate processions and/or assemblages on streets and highways within their jurisdictional limits, as well as to enforce applicable traffic regulations within the reasonable exercise of police power.

Municipality: \_\_\_\_\_ Municipal Official (Title): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Municipality: \_\_\_\_\_ Municipal Official (Title): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Municipality: \_\_\_\_\_ Municipal Official (Title): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Municipality: \_\_\_\_\_ Municipal Official (Title): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Municipality: \_\_\_\_\_ Municipal Official (Title): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Your application may be denied. If any State roads are scheduled to be under construction during the date of your event, you may be required to make any changes as noted below.

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***Do not fill out this section – for official use only***    **RIDOT APPROVAL/DENIAL TO USE STATE ROADS/HIGHWAY(S)**

The State of Rhode Island    **approves**    **denies**    this application with the following comments:

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(RIDOT State Traffic Engineer's Signature)

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(Date)